# 2022 - 2024 IT Strategic Plan

Agency: 440 Department of Environmental Quality

Date: 8/12/2022

#### **Current IT State**

In this section, describe the high-level strategy the agency will use to manage existing operational IT investments over the next year to 5 years. This section should align with identified Business Requirements for Existing Technology (BReTs). At minimum, please address the following questions in your description of your agencys strategy for managing existing operational IT investments:

Are there existing IT investments that will require additional funding over the next year to 5 years, such as license renewals, re-competition of current IT contracts, or system enhancements required by the Agency Strategic Plan?

If there are systems that will no longer support the agencys business needs, either through poor performance or excessive cost, how does IT leadership in the agency plan to address the issues?

If the agency does not have the staff or funding to meet increasing demand for IT services, how will IT leadership fulfill the requests?

DEQ is committed to using technology to provide more efficient service and to reduce operational costs. In addition, DEQ must meet certain State and Federal mandates for reporting which have direct impacts on the agency's IT resources and capabilities. DEQ's current technology-based initiatives include:

•Comprehensive Environmental Data System (CEDS): DEQ's system of record for environmental data. DEQ has converted the outdated legacy modules to an architecture that now enables integration among DEQ's enterprise applications and mobile/web deployments. DEQ is now in the process of enhancing the applications as needed to meet the business need. DEQ is also working on making CEDS the main data source for all DEQ related data, by building modules with in CEDS application for any data sources managed outside CEDS (in excel or access data bases)

•Enterprise Content Management System (ECM): DEQ's repository for documents of record, implementing approved document retention. DEQ is upgrading the system to include single sign-on and enhanced ability to integrate seamlessly with the other enterprise applications.

•Geographic Information System (GIS): Geospatial information across DEQ used for modeling, analysis, and public information. DEQ is implementing the GIS strategic plan to ensure future efforts in this area are focused, cost effective, and continue to provide staff with time and cost saving tools.

Oracle E-Business Suite (eBiz): DEQ's transaction and reporting database for financials, human resources, purchasing, and project costing. DEQ has used (eBiz) as the Financial System of Record since 2000. The Commonwealth has mandated a phased implementation of Cardinal as the Commonwealth Financial System of Record.

•The exchange of GIS and other environmental data with EPA and others via the National Information Exchange Network (NEIN).

The dynamic nature of environmental regulation demands ever-changing environmental data for analysis and decision-making, requiring a sustained effort toward efficient capture, storage, protection, and exchange of this data. By integrating CEDS, ECM, GIS, and eBiz, DEQ is laying the foundation for future initiatives that will benefit citizens, the regulated community and other government agencies. DEQ's plans for the future include: Web-based permit application process and reporting for the regulated community;

Implementation of the VITA SharePoint offering to replace the agency's intranet;

Mobilization of more inspectors, water quality assessors, and monitoring staff with tools for on-site data capture and global positioning;

Sophisticated environmental data modeling and forecasting tools; and

Efficient data retrieval using Business Intelligence technology and an enterprise data warehouse.

.Net framework is now the foundation for all new CEDS modules as well as other applications. As a result of this strategic plan, the agency is positioned to exploit the web enabled features of the framework which allow access from any internet connection regardless of platform. Having this framework allows the agency to proactively leverage web enabled applications as the business processes and requirements evolve to take advantage of "access anywhere" capability. The agency IT staff has the appropriate skill set(s) to support current and future agency technology including technical oversight of IT vendors if needed.

#### Factors Impacting the Current IT

In this section, the agency will describe the changes in their business environment that will require or mandate changes to the agencys current IT investments. These are requirements and mandates from external sources, such as other agencies or business partners, the agencys customer base, product and service providers, or new federal or state legislation or regulations. The agency must identify the business value of the change, any important deadlines that must be met, and the consequences if the deadlines are not met. In your discussion, be sure to note whether the proposed enhancements are funded or not. If the agencys existing current IT investments will not need enhancement due to requirements or mandates from external sources in the foreseeable future, the agency should enter the following text rather than leave the Factors Impacting the Current IT section blank

For each mandated change, summarize your agencys response from your Agency Strategic Plan, and is it the opinion of agency IT leadership that the IT portion of the response is adequately funded?

#### Do the mandated changes effect IT in other Commonwealth agencies, or in other states? If so, how?

As described in the current operational IT investments, DEQ has multiple efforts underway over the next 2 to 4 years: ongoing CEDS Enhancements effort and the mandated agency transition to Cardinal. The CEDS enhancements is documented in our BRnTs. This is a continuing effort in order to satisfy the business needs. Agency IT leadership expects that these projects will be adequately funded either through grant, non general funds or general funds. DEQ Leadership has planned for IT projects and has maintained sufficient non general fund balances to fund the necessary upgrades. In addition, due to proper planning, DEQ is positioned to successfully apply for federal grants to fund mandated federal IT initiatives.

DEQ is committed to project management standards and has shifted to a modified agile development approach. Due to these factors, DEQ is able to initiate and deploy smaller, iterative projects that result in quicker delivery of upgraded technology.

INTERNET UTILIZATION - DEQ anticipates a rise of approximately 20% in its internet usage in the coming 2-5 years due to an increase in online interaction with the public via its eReporting effort, an increase in cloud computing opportunities, an expansion of mobile capabilities, and a general increase in internet usage by staff.

**Proposed IT Solutions** 

In this section, describe the high-level strategy the agency will use to initiate new IT investments over the next year to 5 years in support of the agency strategic objectives documented in your Agency Strategic Plan. The agency does not need to consider specific technologies at this time, however, the strategy should identify how the IT implementation will provide business value to the organization. This section should align with identified Business Requirements for New Technology (BRnTs). At minimum, please address the following questions in your description of your agencys strategy for initiating new IT investments:

What are the most important solutions, based on the priority assigned to the requirements by the business sponsors in your agency, and what is the approach to achieving these priority solutions?

If any new IT initiatives will be started in the upcoming budget biennium, is it the opinion of agency IT leadership that it is adequately funded?

Does the agencys current IT staff have the appropriate skill set needed to support future agency technologies? If not, what skill sets need to be acquired?

If the agency will be engaged in multiple new IT initiatives, how will agency IT staff and agency subject matter experts be used across the initiatives?

As a result of Logi Ad Hoc reaching end of life, DEQ is moving forward with new reporting options which will also assist in providing additional capabilities to facilitate online interaction with the public. When engaged in multiple IT efforts, the agency utilizes Agile methodology, an iterative development methodology to efficiently manage project resources, including IT and the business.

# IT Strategic Plan Budget Tables

Agency:	440 Departmen	440 Department of Environmental Quality			
Date:	8/12/2022	8/12/2022			
		Current	IT Services		
		Costs Ye	ear 1	Costs Ye	ear 2
Category		GF	NGF	GF	NGF
Projected Se	rvice Fees	\$2,626,972.00	\$1,062,523.00	\$2,705,781.00	\$1,094,399.00
VITA Infrastructure Changes		\$759,491.00		\$759,491.00	
Estimated VITA Infrastructure		\$3,386,463.00	\$1,062,523.00	\$3,465,272.00	\$1,094,399.00
Specialized I	nfrastructure				
Agency IT St	aff	\$3,000,000.00		\$3,000,000.00	
Non-agency	IT Staff				
Cloud Comp	uting Service	\$286,608.36		\$287,000.00	
Other Applic	ation Costs				
Total:		\$6,673,071.36	\$1,062,523.00	\$6,752,272.00	\$1,094,399.00

Proposed IT Investments				
	Costs Year 1		Costs Year 2	
Category	GF	NGF	GF	NGF
Major IT Projects:				
Non-Major IT Projects:		\$900,000.00		\$1,000,000.00
Agency-Level IT Projects:	\$500,000.00	\$2,000,000.00	\$500,000.00	\$1,500,000.00
Major Stand Alone IT Procurements:				
Non-Major Stand Alone IT Procurements:				
Agency-Level Stand Alone IT Procurements:		\$200,000.00		\$200,000.00
Procurement Adjustment for Staffing:				
Total:	\$500,000.00	\$3,100,000.00	\$500,000.00	\$2,700,000.00

Projected Total IT Budget				
	Costs Year 1 Costs Year 2		Year 2	
Category	GF	NGF	GF	NGF
Current IT Services:	\$6,673,071.36	\$1,062,523.00	\$6,752,272.00	\$1,094,399.00
Proposed IT Investments:	\$500,000.00	\$3,100,000.00	\$500,000.00	\$2,700,000.00
Total:	\$7,173,071.36	\$4,162,523.00	\$7,252,272.00	\$3,794,399.00

## Business Requirements For Technology

Agency:

440 Department of Environmental Quality

Date:

8/12/2022

#### 440 DEQ BReT Cloud Readiness Assessment 2018 Asses

BRT Type:	Business Requirement for Existing Technology
Date Submitted:	2/9/2021
Mandate:	Yes
Mission Critical:	Yes

#### **Description:**

Governor Ralph Northam's "Executive Order 19: Cloud Service Utilization and Readiness" requires agencies to take specific actions starting this month and continuing through fall 2019.

The order requires VITA to adopt a model for evaluating and incorporating cloud services into the commonwealth's information technology (IT) strategy and services. VITA has:

Started the process of creating a cloud services model

Begun obtaining information about agency systems that can be migrated to a cloud environment Provided an overview of the process at the recent agency information technology resources (AITR) meeting

Planned additional announcements to AITRs regarding remaining steps

Included cloud-related services and migration to the new data center in the recently awarded infrastructure contracts

Additionally, VITA and all systems must move from the Commonwealth Enterprise Solutions Center (CESC) in Chester by December of 2021. One related strategy is to reduce the number of physical servicers at CESC to prepare for the move. This means migration to the cloud must be completed by that time. It is imperative to start planning now.

Agencies' IT staff members have been asked to complete cloud assessments and should be using the results to identify resource requirements. VITA encourages agencies to evaluate their resources and discuss resource planning with the appropriate financial staff to ensure work can begin as required. Resource needs should be included requests in the upcoming budget cycle. enabled, VITA will

440 DEQ BReT Cloud Readiness Assessment 2018 BMP		
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440 DEQ BReT Cloud Readiness Assessment 2018 Kofax		
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440 DEQ BReT Cloud Readiness Assessment 2018 SWCGP	
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Assessment Database	
BRT Type:	Business Requirement for Existing Technology
Date Submitted:	3/31/2021
Mandate:	
Mission Critical:	
Description:	
Associated Project: CTP20416 - E	EO19_DEQ_Aggregate_Rehost
BMP	
BRT Type:	Business Requirement for Existing Technology
Date Submitted:	3/31/2021
Mandate:	
Mission Critical:	
Description:	
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<b>BReT - CEDS Modernization - Ongo</b>	oing Enhancements
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BRT Type:	Business Requirement for Existing Technology
Date Submitted:	2/9/2021
Mandate:	
Mission Critical:	Yes

Enhance capability of environmental data tracking by continuing to enhance CEDS based to meet business needs not able to be addressed in the redesign due to VITA CSRM deadline. Ongoing enhancements to meet changes in business needs, new regulations, and increase user efficiency and customer service.

BReT - Enterprise Content Management	
BRT Type:	Business Requirement for Existing Technology
Date Submitted:	2/9/2021
Mandate:	
Mission Critical:	Yes

#### **Description:**

Upgrade and maintenance of the agency's Enterprise Content Management (ECM) System to include upgrading the system to include single sign-on and enhanced ability to integrate seamlessly with the other enterprise applications.

BReT- DEQ Security Audit	
BRT Type:	Business Requirement for Existing Technology
Date Submitted:	2/9/2021
Mandate:	Yes
Mission Critical:	
Description:	
Addressing items found in	DEQ Security Audit

#### BRnT - Cardinal Interface

BRT Type:	Business Requirement for New Technology
Date Submitted:	2/9/2021
Mandate:	Yes
Mission Critical:	Yes

Develop interface from Oracle eBiz to Cardinal for financial and payroll data

#### **BRnT - Collaboration Tool**

BRT Type:	Business Requirement for New Technology
Date Submitted:	2/9/2021
Mandate:	
Mission Critical:	Yes
Description:	·

Implement a collaboration tool to replace DEQNet and enable document sharing.

BRnT - Data Reporting	
BRT Type:	Business Requirement for New Technology
Date Submitted:	2/9/2021
Mandate:	
Mission Critical:	
Description:	
Create and implement Data Reporting strategy	

#### **BRnT - Enterprise Database Re-engineering**

BRT Type:	Business Requirement for New Technology
Date Submitted:	2/9/2021
Mandate:	
Mission Critical:	
<b>B</b> 1.71	

#### Description:

Identify and convert Access databases or spreadsheets containing enterprise and/or agency critical data. The databases/spreadsheets may be stored on local machines and not backed up, putting agency critical data at risk. These entities will be identified, analyzed and systematically converted to the DEQ standard architecture (.net ui/Oracle db) thus securing the data, increasing staff access to data, increasing the accuracy of the data, and increasing the efficiency of staff.

BRnT - Expand Mobile Capability	
BRT Type:	Business Requirement for New Technology

Date Submitted:	2/9/2021
Mandate:	
Mission Critical:	
Description:	·
Expand the use of mobile capabil	ity in DEQ leveraging the new architecture of CEDS.
BRnT - GIS	
BRT Type:	Business Requirement for New Technology
Date Submitted:	2/9/2021
Mandate:	
Mission Critical:	
Description:	·
Expand use of GIS in agency and	I increase amount of environmental GIS data available to public.
BRnT - Grants Management	
BRT Type:	Business Requirement for New Technology
Date Submitted:	2/9/2021
Mandate:	Yes
Mission Critical:	
Description:	
Currently multiple programs have program has developed its own m and standardize grants tracking. between multiple systems, that wi efficiently. This BRnT will cover multiple pote	stent, and efficient way of tracking grants within the agency. grants both received and awarded to external entities. Each nethod to track these monies. An effort is underway to streamline The final step in this effort is to provide a system, or consistency ill accommodate these business processes effectively and ential projects over multiple FYs/biennium's as each affected specific requirements, staff availability, and potential funding nce (CWFA) Processing System
BRnT - Permitting Enhancement Evaluation Platform	
BRT Type:	Business Requirement for New Technology
Date Submitted:	4/25/2022
Mandate:	Yes

Mission Critical:	Yes

The purpose of PEEP (Permitting Enhancement Evaluation Platform) is to identify and implement technological improvements to foster transparency, collaboration, and efficiency in DEQ permitting processes. The project will include public-facing online resources that track the critical necessary permitting steps to obtain a permit from DEQ. This will include to the maximum extent practicable the steps needed from the applicant, other agencies and DEQ. This is a Critical Path Management (CPM) tool that will assist permit writers, project managers, applicants and their agents, as well as the public, understand permit processes and steps needed to ensure timely decisions. Starting with DEQ's Virginia Wetlands Permit, all permits that DEQ issues are planned to be tracked using the CPM tool using project planning tools.

#### BRnT - Web Re-design

BRT Type:	Business Requirement for New Technology
Date Submitted:	2/9/2021
Mandate:	Yes
Mission Critical:	Yes
Description	

#### Description:

Re-design the existing DEQ website to make it more user friendly

#### **BRnT-DEQ eReporting**

BRT Type:	Business Requirement for New Technology
Date Submitted:	2/9/2021
Mandate:	Yes
Mission Critical:	Yes

#### **Description:**

Expand required information reporting capability per the EPA eReporting rule and enable ability to apply for permits and interact with the agency electronically to include Web-based permit application process and reporting for the regulated community and enable efficient data retrieval using Business Intelligence technology.

#### **Comprehensive Environmental Data System (CEDS)**

BRT Type:	Business Requirement for Existing Technology
Date Submitted:	3/31/2021
Mandate:	
Mission Critical:	

Associated Project: CTP20416 - EO19\_DEQ\_Aggregate\_Rehost

#### **DEQ - Copiers and Printers**

BRT Type:	Business Requirement for New Technology
Date Submitted:	7/11/2022
Mandate:	
Mission Critical:	Yes
Description:	
This is to procure copiers and printers required for DEQ operations	

#### **DEQ - VA Hydro GW2 Functionality Procurement**

BRT Type:	Business Requirement for Existing Technology			
Date Submitted:	2/24/2022			
Mandate:				
Mission Critical:	Yes			

#### Description:

The OWS staff is looking to migrate VA Hydro from Drupal to CEDS. This will allow the program to ensure compliance with VITA requirements, reduce existing program staff system maintenance and facilitate data collection and sharing across other programs or divisions. This effort focuses on the development and data migration of the Wells Registration Program (GW-2) functionality.

#### **DEQ - VA Hydro Permitting - GWP & VWP Procurement**

BRT Type:	Business Requirement for New Technology		
Date Submitted:	7/22/2022		
Mandate:			
Mission Critical:	Yes		

#### **Description:**

The OWS staff is looking to migrate VA Hydro from Drupal to CEDS. This will allow the program to ensure compliance with VITA requirements, reduce existing program staff system maintenance and facilitate data collection and sharing across other programs or divisions. This effort focuses on the development and data migration of the Groundwater Withdrawal Permit (GWP) and Virginia Water Protection (VWP) Permits for Surface Water Withdrawal.

DEQ - Vehicle Emissions Ins	pection Maintenance Pgm		
BRT Type:	Business Requirement for Existing Technology		
Date Submitted:	6/7/2022		
Mandate:			
Mission Critical:	Yes		
Description:			
Program. The RFP solicits a si Vehicle Inspection Database (	n Coordinator Services for Vehicle Emissions Inspection & Maintenance ingle vendor to provide the following: (1) operating and maintaining a VID) system, (2) supplying and maintaining testing equipment for oviding certain training and evaluation functions for the emissions Virginia).		
DEQ - Water eReporting Pha	se 2 Procurement		
BRT Type:	Business Requirement for Existing Technology		
Date Submitted:	9/21/2021		
Mandate:	Yes		
Mission Critical:	Yes		
Description:			
Procurement for Water eRepo	rting Project		
DEQ Intranet (DEQNET)			
BRT Type:	Business Requirement for Existing Technology		
Date Submitted:	3/31/2021		
Mandate:			
ission Critical:			
Description:			
Associated Project: CTP20416	5 - EO19_DEQ_Aggregate_Rehost		
Electronic Discharge Monitoring Report (EDMR)			
BRT Type:	Business Requirement for Existing Technology		
Date Submitted:	3/31/2021		
Mandate:			
Mission Critical:			
Description:			

Associated Project: CTP20416 - EO19_DEQ_Aggregate_Reho	ost

Enterprise Content Management (ECM)			
BRT Type:	Business Requirement for Existing Technology		
Date Submitted:	3/31/2021		
Mandate:			
Mission Critical:			
Description:			
Associated Project: CTP20416 - E	EO19_DEQ_Aggregate_Rehost		
EPA Exchange Network (NODE	)		
BRT Type:	Business Requirement for Existing Technology		
Date Submitted:	3/31/2021		
Mandate:			
Mission Critical:			
Description:			
Associated Project: CTP20416 - E	EO19_DEQ_Aggregate_Rehost		
ERP Analyst 5 Staff Aug			
BRT Type:	Business Requirement for Existing Technology		
Date Submitted:	4/5/2021		
Mandate:			
Mission Critical:	Yes		
Description:			
Staff Aug for ERP anlyst to assist	with eBiz maintenance activities		
Geograhpic Information System	n (ArcGIS)		
BRT Type:	Business Requirement for Existing Technology		
Date Submitted:	3/31/2021		
Mandate:			
Mission Critical:			

Associated Project: CTP20416 - EO19\_DEQ\_Aggregate\_Rehost

### GitLab

BRT Type:	Business Requirement for Existing Technology			
Date Submitted:	3/31/2021			
Mandate:				
Mission Critical:				
Description:				
Associated Project: CTP20416 - EO19_DEQ_Aggregate_Rehost				

### Kofax

BRT Type:	Business Requirement for Existing Technology			
Date Submitted:	3/31/2021			
Mandate:				
Mission Critical:				
Description:				
Associated Project: CTP20416 - EO19_DEQ_Aggregate_Rehost				

### Logi Reporting

BRT Type:	Business Requirement for Existing Technology		
Date Submitted:	3/31/2021		
Mandate:			
Mission Critical:			
Description:			
Associated Project: CTP20416 - EO19_DEQ_Aggregate_Rehost			

### Oracle Financials & HR (eBiz)

BRT Type:	Business Requirement for Existing Technology		
Date Submitted:	3/31/2021		
Mandate:			

Mission Critical:				
Description:				
Associated Project: CTP20416 - EO19_DEQ_Aggregate_Rehost				
PReP				
BRT Type:	Business Requirement for Existing Technology			
Date Submitted:	3/31/2021			
Mandate:				
Mission Critical:				
Description:				
Associated Project: CTP20416 - E	O19_DEQ_Aggregate_Rehost			
PTLog				
BRT Type:	Business Requirement for Existing Technology			
Date Submitted:	3/31/2021			
Mandate:				
Mission Critical:				
Description:				
Associated Project: CTP20416 - E	O19_DEQ_Aggregate_Rehost			
Redmine				
BRT Type:	Business Requirement for Existing Technology			
Date Submitted:	3/31/2021			
Mandate:				
Mission Critical:				
Description:				
Associated Project: CTP20416 - EO19_DEQ_Aggregate_Rehost				
SWCGP				
BRT Type:	Business Requirement for Existing Technology			
Date Submitted:	3/31/2021			

Mandate:	
Mission Critical:	
Description:	
Associated Project: CTP2	0416 - EO19_DEQ_Aggregate_Rehost
SWIA	
BRT Type:	Business Requirement for Existing Technology
	Business Requirement for Existing Technology 3/31/2021
BRT Type: Date Submitted: Mandate:	
Date Submitted: Mandate:	
Date Submitted:	

# IT Strategic Plan Projects

Agency:	440 Department of Environmental Quality (DEQ)		
Date:	8/12/2022		
EO19_DEQ_Aggregate_	_Rehost		
Category 3	ategory 3 Investment Business Case Approval		
EO19_DEQ_Aggregate_F	Rehost		
Project Start Date	9/30/2020	Project End	7/1/2021
		Date	
Estimated Costs:	Total	General Fund	Non-General Fund
Project Cost	\$1,146,084.47	\$1,146,084.47	
Estimated first year of biennium:	\$1,146,084.47	\$1,146,084.47	\$0.00
Estimated second year of biennium:	\$0.00	\$0.00	\$0.00

### Project Related Procurements

There are no procurements for this project

DEQ - VA Hydro Permitti	ng - GWP & VWP		
Category 4 Project Initiation Approval		on Approval	
VITA requirements, reduce programs or divisions. The	to migrate VA Hydro from Drupal to CEDS ce existing program staff system maintenan is effort focuses on the development and d r Protection (VWP) Permits for Surface Wate	ce and facilitate lata migration c	e data collection and sharing across other
Project Start Date	8/1/2022	Project End Date	12/30/2022

Estimated Costs:	Total	General Fund	Non-General Fund
Project Cost	\$474,000.00	\$474,000.00	
Estimated first year of biennium:	\$0.00	\$0.00	\$0.00
Estimated second year of biennium:	\$0.00	\$0.00	\$0.00

## Project Related Procurements

There are no procurements for this project

# IT Strategic Plan Procurements

Agency:	440 Department of Environmental Quality (DEQ)		
Date:	8/12/2022		
Stand Alone	Procurements:		
Procurement Name:	Air Quality Monitoring Data Aquisition System		
Procurement Date	9/1/2017		
Procurement Description:	Current contract with IPS MeteoStar is expiring. Via RFP, DEQ would like to procure and implement a new data acquisition system (DAS) solution to poll and display EPA data from ~24 air monitoring locations statewide. This system will be fully outside of the COV network and accessed via the internet.		
Procurement Name:	DEQ - Copiers and Printers		
Procurement Date	7/31/2027		
Procurement Description:	This is to procure the required copiers and printers for the agency		
Procurement Name:	Website Redesign Procurement		
Procurement Date	5/1/2020		

Procurement Description:	The DEQ Website Redesign Project is critical to the agency. The current website was designed in 2011 and has become a compilation of large amounts of data which is difficult to maintain and secure. In May, 2018, the DEQ website was shut down due to a security incident. While this vulnerability has been fixed, it demonstrates the need for a more secure website solution.
	This is a "services only" procurement using a state approved vendor that is already ECOS approved.